



Dear Exhibitor,

We are delighted to have you as an esteemed exhibitor at **IAAPI Amusement Expo 2010** at **Hall VI**, Bombay Exhibition Centre, Goregaon East, Mumbai, India.

This EXHIBITOR MANUAL has been prepared to assist you in your participation. We are sure it will help you to plan, to exhibit better and meet deadlines. We request you to take time to read this MANUAL.

Requesting you to keep this MANUAL handy at the trade show, it will be of great help.

Ensure that you call in the contractors on time. We request you to clarify every point with the contractors.

Should you require any further information or assistance, please contact our office prior to the exhibition on:

(Cell) +91- 99675 42288 / 99674 99933 / 98678 29998

(Tel) 91 22 65231643

(Fax) 91 22 26827831

Email: info@iaapi.org / iaapindia@mtnl.net.in

Contact Person: Ms. Nidhi Dave

Have a great show!

Best Wishes

For IAAPI Exhibition Committee,

sd/-

N.D. Rana

Chairman- Trade Show Committee

ABOUT IAAPI'S 10TH AMUSEMENT EXPO

DATES – 18, 19, 20 MARCH 2010.

Exhibitor Moves in:

From 20.30 hrs of March 16, 2010 up to 07.00 hrs of March 18, 2010

Exhibitor Moves out:

From 18.00 hrs of March 20, 2010 up to 18.30 hrs on March 21, 2010

VENUE:

IAAPI AMUSEMENT EXPO 2010

Exhibition Hall no. 6,
Bombay Exhibition Centre
NESCO Compound
Off Western Express Highway,
Goregaon (East), Mumbai. India

Facility Information

Entry and Exit Gates:

There is 1 Main Entry and 1 exit point in Hall 6 – marked on the floor plan.

Exhibition Hall 6 has 4 emergency exits.

Location of Emergency Exit in Hall 6:

Shutters leading to Hall 5 – G3 & G5

2 emergency exits at the extreme rear end of the exhibition area which would lead to G5 & G6.

Ceiling Height: The clear height in Hall VI is 6.75m i.e 22.94 ft. Ceiling height is 16.50 m in the middle two bays and 3.16 m in left and right bays respectively. However, the AC ducts run horizontally in the hall at a height of 6.75m. The exhibitors can safely have their exhibits till the height of 6.75m at any point in the Hall (and more than 6.75m, if the Stand falls between two ducts). However, it is still advisable to check your Stand position before you design the prop too high.

COLUMNS: Columns are located all over the exhibit hall. However, they have been marked in the floor layout plan. There are 3 rows of columns in the hall, viz. A, B, C (refer the layout plan); the sizes are:
A = 0.55 x 1.45; B = 0.80 x 1.85; C = 0.55 x 1.45.

MOVE-IN SCHEDULE: With the limited time available for moving in, it is very important to follow the instructions so that contractors may serve you better.

LIGHTING: Exhibit hall A.C. will be on from 10.00 hrs to 18.00 hrs only on the 3 main exhibition days and not on exhibit in & out days. Lighting may be reduced which is at the discretion of the Bombay Exhibition Center authorities. All costs associated with the adjusted lightings & points will be the exhibitor's responsibility.

MOVE OUT SCHEDULES: Move Out will begin immediately after the close of the show at 18.00 hrs on Saturday, March 20, 2010. Dismantling of any part of the exhibit prior to 18.00 hrs will not be permitted under any circumstances. This may result into awarding of a penalty or fine to the exhibitor. Exhibitors should not move out with their material without obtaining '**EXIT CERTIFICATE**' from the organizers. **The same will be available at the IAAPI site office on March 20, 2010 between 15.00 hrs & 17.00 hrs only. In case payments of any kind are outstanding with the contractors, please settle before 15.00 hrs of March 20, 2010 to obtain EXIT CERTIFICATE & ensure smooth exit.**

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SECTION I
GENERAL INFORMATION

1) THE EXHIBITION - IAAPI Amusement Expo 2010
(India's Largest Exhibition for the Amusement, Leisure, Entertainment & Allied Sectors)

2) ORGANIZERS

INDIAN ASSOCIATION OF AMUSEMENT PARKS & INDUSTRIES

Flat No.7, 2nd Floor, Radha CHS, Telly Gully, Andheri (E), Mumbai -400 069

Cell: + 91- 99675 42288 / 99674 99933

Tel : +91 22 6523 1643 Fax: 91 22 26827831

Email: iaapindia@mtnl.net.in OR info@iaapi.org

Website: www.iaapi.org

3) DATES & VENUE

18th, 19th, 20th March 2010

Hall VI, Bombay Exhibition Centre, Goregaon (East), Mumbai, India.

4) TIMINGS

11.00 hrs – 18.00 hrs

5) ADMISSION

Rights of Admission Reserved.

6) INAUGURATION - Ribbon Cutting Ceremony

March 18, 2010 - 10.30 hrs to 11.00 hrs

Hall VI, Bombay Exhibition Centre, Goregaon (East), Mumbai, India.

7) EXHIBITOR BADGES

Each Exhibitor will be issued Exhibitor Badges as follows:

- | | |
|--|-----------------------|
| 1. Badges for booths of 9 Sq. mts. | : 2 nos. |
| 2. Badges for booths of 18 Sq. mts. | : 4 nos. |
| 3. Badges for booths of 27 Sq. mts. | : 6 nos. |
| 4. Badges for booths of 36 Sq. mts | : 8 nos. |
| 5. Badges for booths of 54 Sq. mts or more | : 12 nos. |
| 6. Additional Badges | : Rs.100/- per badge. |

IMPORTANT: Please note that no exhibitor will be allowed in the exhibition premises without the "EXHIBITOR BADGE" and any badge lost will have to be purchased.

8) IAAPI EXHIBITION DIRECTORY

Each Exhibitor will have an entry in the Exhibition Directory giving his Name, Addresses, Stand No.Tel. / Fax No.; Product(s) range etc. Please complete **Form No.5** and send it before the deadline mentioned. Those exhibitors who fail to send the Form within the stipulated time will be listed with whatever information about them is available with the organizers at that time. The Organizers will not be responsible, in such cases, for incomplete or inaccurate data published about those exhibitors.

9) DEADLINE FOR STOPPAGE OF ERECTION WORK

The booth display should be completed latest by 0700 hrs on the 18th March 2010. The booths have to be vacated in total by 0800 hrs on 18th March 2010 for the preparation of the inauguration ceremony.

10) DISMANTLING & REMOVAL OF EXHIBITS

Exhibitors are requested to dismantle their booths only after 18.00 hrs on Saturday, 20th March 2010. All exhibits must be packed and removed from the trade show premises by 18:00 hrs on 21st March 2010. Material that is not cleared beyond this deadline will remain at the risk and responsibility of the exhibitor and is liable to be removed / forwarded back at the cost of the exhibitor. Advance written permission should be obtained from the organizer for any delay. The holder of exhibitor entry badge will enter his particulars with the security staff at the exit point, before moving merchandise from the venue.

11) AMENDMENTS TO REGULATIONS

The Organizers reserve the right to issue amendments / additions to the rules & regulations if required.

12) OFFICIAL SHELL SCHEME CONTRACTOR

The official shell scheme contractor for the booths, fittings, furniture is:

DEEPALI DESIGNS & EXHIBITS PVT. LTD

Off. No. 138,1st floor, Sagar Pallazio,

Andheri – Kurla Road, Saki Naka Junction, Andheri – East,

Mumbai – 400 072

Tel: 91- 22- 66716198

Contact: Mr. Harish Kapoor – G.M (Marketing)

Cell : +91-93109 33133 / 99109 33133

Email: harish.Kapoor@deepalidesigns.com / bharti@deepalidesigns.com

13) OFFICIAL FREIGHT FORWARDING & CLEARING AGENTS

Siddhartha Logistics Co. Pvt. Ltd is the official freight forwarding and clearing agent to the show, for International Cargo handling. International Exhibitors may avail of their services through any of the Siddhartha Logistics offices worldwide. Their Central Office address in India is:

SIDDHARTHA LOGISTICS CO.PVT.LTD

1 & 2, Sushil, 30 Tarun Bharat Society, Chakala, Andheri (E), Mumbai - 400 099

Tel: 91-22-28352309 /10. Fax: 91-22-28216407/28361753

E-mail: sudhir@siddharthalogistics.com

Contact: Mr. Sudhir Dhavan

Mobile: +91 9821028175/9322283739

14) SHELL SCHEME PACKAGE FURNITURE & FITTINGS entitlement

Exhibitors will be provided with standard furniture, fittings etc. at no extra cost as follows:

Booths will be constructed of Octanorm Systems with laminated panels, carpeting, furniture and fittings as per respective stand areas along with Fascia with Company's name in English and a Dustbin:

Stand Size (sq. mts.)	Octanorm Table	Chairs	Spot Light	Plug Point (5 Amp.)
9	1	2	3	1
18	2	4	6	2
27	3	6	9	3
36-45	4	8	12	4
54 or more	6	12	18	6

15) EXHIBITOR'S NAME ON FASCIA

Exhibitor's name will be put on fascia with pre-cut lettering of standard 4 inch size. No Logo will be allowed on the Fascia. Depending on the length of the Fascia, standard abbreviations will be used.

16) PROCEDURE FOR GETTING POSSESSION OF BOOTHS

a) The Exhibitor must send a letter of authorization on his letterhead, requesting the organizers to give possession to his representative named in the letter to take possession of the booth. The authorization must be submitted to the IAAPI Site Office of the organizers in duplicate.

b) An approval on Drawings / Designs of the Stand has to be necessarily obtained from the organizers' before beginning the work (in case exhibitors use their own interior decorators other than the standard booth provided to them).

17) GUIDELINES FOR STAND CONSTRUCTION & DISPLAY

*The Standard height of all booths should not exceed to 8 feet. (2.5 mtrs) However, a logo can extend upto 3.5 mtrs on the floor. Specific design and location of the logo design needs to be approved well in advance by the organizers.

*** The following requirements should be strictly ensured during the set-up:**

- i) Electrical and other technical services behind / adjacent to your booth must be kept accessible.
- ii) All display, exhibits, merchandise, fittings, etc. should be free-standing and self-supporting, to avoid damage to the panels.
- iii) No part of an exhibit should project out of the Stand area, nor should anything be placed outside the Stand area or on the aisles.
- iv) Grouting, digging in floors or walls is not permitted.
- v) Any display on the panels directly should be with easily removable self-adhesive material or two - sided tapes or with ('S' hooks).

***The following are strictly prohibited:**

- i) Holes, Nails, Drawing Pins, Screws on the Panels, furniture, carpet and floor.
- ii) Wallpaper or glue on panels.
- iii) Use of paint or other easily non-erasable material on the panels.
- iv) Carrying out any type of welding work using naked flames.
- v) Loud Noise or music.

18) ADDITIONAL SERVICES (Optional):

Various services such as Hostesses, Furniture on rentals, Refrigerator, Color TVs + VCD/DVDs, cabins with lockable doors, etc. are listed in individual order forms. In case you wish to place your order for any of the optional services, forms duly filled must be sent as per the deadline (as directed on the forms). Organizers do not guarantee any supply of the above services if deadlines are not met.

19) BUSINESS CENTRE:

Fax & internet will be available. The charges for the same will be borne by the users as per rates.

20) VISA:

1. Most Non-Indian Residents require a Visa to enter and stay in the country.
2. Check with your usual Travel Agent who may be able to obtain the Visa on your behalf.
3. **PLEASE APPLY FOR THE VISA AT LEAST 4 WEEKS BEFORE IT IS NEEDED.**
4. It is probable that you will require a letter of Invitation to accompany your Visa application.

For invitation letter please contact Ms. Aarti Chavale on achavale@iaapi.org

SECTION II

RULES & REGULATIONS

21) FIRE REGULATIONS & PRECAUTIONS:

In the common interest, co-operation of exhibitors is solicited to prevent fire. **All aisles, common areas, must be kept free of obstacles.** Exhibitors, who, because of the nature of their exhibits require special kind of fire extinguishers, must make arrangements at their own cost for the provision of such equipments. All electrical wirings, fittings etc. will be done strictly by the organizer's authorized electrical contractors only. **Prior written permission must be obtained for using electrical appliances / gadgets etc. consuming more than 200 watts each (at extra cost).** **Storage / Use of inflammable item is strictly prohibited.** Exhibitors are requested to refrain from smoking within the exhibition premises. Any person seeing an outbreak of fire, (if any) must raise an immediate alarm and make all efforts to extinguish the same with extinguishers and inform the authorities of the same.

For convenience you may call Mr. Harish Kapoor – G M (Marketing) (09310933133) (09910933133). Also participants must make efforts to remove inflammable items from the vicinity.

22) LIABILITIES & INSURANCE:

IAAPI does not insure the personnel and property of exhibitor's goods whether in transit or within, and / or outside the trade show premises. Exhibitors are advised to insure their personal merchandise, equipments, furniture, fittings etc. adequately at their own cost.

23) REMOVAL OF EXHIBITS:

After 1800 hours on Saturday 20th March 2010, exhibitors are requested to pack their exhibits into transportable packages and complete the formality of entering particulars of the official Staff of the Exhibitor (Badge Holder) with the security before leaving the venue. Materials will be permitted to leave the premises only after the **EXIT CERTIFICATES (given by the organizers)** are handed over to the security.

24) FORCE MAJEURE:

The Exhibition may be postponed, shortened or extended due to reasons whatsoever outside the control of the Organizers. The Organizers shall not be responsible for any loss sustained by the Exhibitors, directly or indirectly, attributable to the elements of nature, force majeure or orders and directives imposed by any relevant authorities.

SECTION III

SITE OPERATIONS & SERVICES

25) OBSERVING OF RULES & REGULATIONS:

All Exhibitors and all their personnel must observe the Rules & Regulations stated in this Exhibitor Manual under 'Section II' and in the Exhibition Participation Agreement, while working or present in the Exhibition Halls.

26) PROMOTION RULES & SUITCASING POLICY:

ONLY bonafide Exhibitors may distribute printed promotional materials, from within their own booth. However, no such distribution / promotion should be done from outside the booth area or from any other common areas within or near the trade show premises. No banners, posters etc. should be put up anywhere within the Bombay Exhibition Center premises, unless expressly authorized in writing by the organizers. Exhibitors may also note that putting up of hoardings, banners, posters etc. on roads and other common areas, without the permission of the Municipal Corporation of Greater Mumbai is an offence, attracting penalty of upto Rs.15,000/-

27) SAFETY AND BEHAVIOUR:

No person present inside the Exhibition Hall is expected to behave or act in a manner that may cause any harm, injury or damage to other persons or exhibits, nor to the exhibition hall property or fixtures.

28) SECURITY - LOSS / THEFT:

While the Organizers will maintain security surveillance at all times throughout the exhibition, the organizers cannot be held responsible for any theft / damage / loss of the exhibits or any other property of the exhibitor. Exhibitors are reminded that goods will be vulnerable immediately after the Show closes on the final day. Please be sure to see that your Stand(s) are not left unattended at this time. Particular care should be taken of small portable items, tools and instruments, including mobile phones. However, exhibitors are responsible for the organizer's property made available to them within the Stand(s).

FORMS DEADLINE CHECKLIST

FORM No.	SUBJECT	DEADLINE DATE	RETURN FORM TO
1	Fascia Name	15th February 2010	DDVC & IAAPI
2	Additional Furniture Display Form	25th February 2010	DDVC
2A	AV Equipment Rental Form	25th February 2010	Shree Electronics
3	Interior Decorator Undertaking	25th February 2010	DDVC
4	Temporary Personnel	10th March 2010	IAAPI
5	Exhibitor Directory Listing	10th February 2010	IAAPI
6	Hotel Reservation form	-----	Orbitz / IAAPI
7a & 7b	Clearing & Forwarding forms	-----	Siddhartha Logistics

Form submission:

- 1. Exhibitors are requested to return all forms as indicated above within the deadline indicated on each form. If deadlines are not met the organizers cannot be held responsible for any act undone.**
- 2. When no service is required please mark "NOT APPLICABLE" on the relevant form and enter your Company's name / booth number.**
- 3. Please enclose all necessary payments, samples, plans and other relevant materials as appropriate.**

**KEY: IAAPI= INDIAN ASSOCIATION OF AMUSEMENT PARKS AND INDUSTRIES
DDVC =DEEPALI DESIGNS VENUE CONSTRUCTS**

**INDIAN ASSOCIATION OF AMUSEMENT PARKS AND INDUSTRIES
IAAPI AMUSEMENT EXPO 2010
BOMBAY EXHIBITION CENTRE, MUMBAI
18 – 20 MARCH 2010**

DEADLINE

25th February 2010

**EXHIBITOR'S COPY
FORM NO 2**

ADDITIONAL FURNITURE DISPLAY FORM

Booth No: _____

Company Name: _____

Authorized Person: _____

Title: _____

Address: _____

Tel: _____ Fax: _____

Email id: _____ Signature: _____

No	Description	Rate (Rs)	Duration	Quantity	Amount (Rs.)
1	Easy Cushion Chair	400	Expo period		
2	Glass Counter	1800	Expo period		
3	Glass Show Case(1mx0.5mx8'ht)	3000	Expo period		
4	Spot Light With 100Wt Bulb	300	Expo period		
5	Metal Halide(White Light) 150watts	1000	Expo period		
6	Halogen 500 watts	500	Expo period		
7	Reception Counter	500	Expo period		
8	Black folding Chair	150	Expo period		
9	Revolving Chair	600	Expo period		
9	"S" Hook	20	Expo period		
10	Folding Chair	200	Expo period		
11	Panel In System (1mtr x 2.5mtr) L x H	800	Expo period		
12	Lockable Cupboard	1500	Expo period		
13	Round Table Top Glass	1000	Expo period		

14	Round Table Wood Top	800	Expo period		
15	Table Showcase	1800	Expo period		
16	Lockable Door In System	2000	Expo period		
17	Brochure Rack	750	Expo period		
18	Showcase	2500	Expo period		
19	Tall Showcase	3000	Expo period		
20	Glass Shelf (Fitted to the panel having adjustable height of size 1mx 0.30 m (LxB))	350	Expo period		
21	Wooden Shelf (Fitted to the panel having adjustable height of size 1m x 0.30 m (LxB))	200	Expo period		
22	Independent Panel	800	Expo period		
23	Lockable System Door	2000	Expo period		
24	'L' Type Showcase a Tall	3000	Expo period		
25	Halogen Lamp (500 W)	800	Expo period		
26	Halogen Lamp (1000 W)	1500	Expo period		
27	Metal Halide 150 W	1000	Expo period		
28	Halogen Light 150 W	500	Expo period		
29	Bulb Spot with 100 w Computalux Bulb	300	Expo period		
30	Power Point (socket) 5/15 amp	300	Expo period		
31	Special Showcase with-show window in wood finish	8000	Expo period		
32	Dustbin	50	Expo period		
33	Halogen Track	2000	Expo period		
34	Fluorescent Tube 40 wt	300	Expo period		
35	Bar Tools	750	Expo period		
36	Glass Round Tables	1200	Expo period		
37	Office Table	1000	Expo period		
38	Centre Table	450	Expo period		

40	Sofa Set(3 Seater-1no & 1 Seater-2nos)	3000	Expo period		
41	Chain Barricading	100	Expo period		
42	Executive Chair	750	Expo period		
			Total		

Note:

- The above rates are for full duration of the event, unless specified.
- Orders to be placed **21 days prior** to the event along with 100% advance payment by demand draft drawn in favor of **M/s Deepali Design & Exhibits (P) Ltd.** Payable at New Delhi to confirm your bookings.
- Orders at site, subject to availability of material and 100% cash to be deposited at site to confirm your bookings. No cheque/ Demand Draft would be accepted.

Kindly send this form duly filled to Mr. Harish Kapoor – G. M (Marketing)

Off. No. 138,1st floor

Sagar Pallazio, Andheri – Kurla Road,

Saki Naka Junction, Andheri – East,

Mumbai – 400 072

Cell : +91-9310933133

Tel: 91- 22- 66716198

Email: harish.Kapoor@deepalidesigns.com

bharti@deepalidesigns.com

**INDIAN ASSOCIATION OF AMUSEMENT PARKS AND INDUSTRIES
IAAPI AMUSEMENT EXPO 2010
BOMBAY EXHIBITION CENTRE, MUMBAI
18 – 20 MARCH 2010**

DEADLINE

25th February 2010

**EXHIBITOR'S COPY
FORM NO 2A
A V EQUIPMENT RENTAL FORM**

Booth No: _____
 Company Name: _____
 Authorized Person: _____
 Title: _____
 Address: _____
 Tel: _____ Fax: _____
 Email: _____ Signature: _____

No.	Description	Rate INR	Time Duration	Quantity	Amount INR
1	LCD Data Projector (1600 Lumi)	2500	Per day		
2	LCD Data Projector (3000 Lumi)	3750	Per day		
3	Over Head Projector(with screen)	3750	Per day		
4	Slide Projector	900	Per day		
5	Laptop (Note Book PC)	1250	Per day		
6	T.V., V.C.R.	1250	Per day		
7	Television Set 21"	600	Per day		
8	Television Set 29"	750	Per day		
9	V.C.D/V.C.R. Player	600	Per day		
10	D.V.D. Player	600	Per day		
11	Computer Set (Pentium IV)with TFT Monitor	900	Per day		
12	TFT Monitor (15")	400	Per day		
13	Plasma (42") Make LG- XCANVAS	3000	Per day		
14	DeskJet Printer Make - HP	400	Per day		
15	Laser Printer Make - HP	900	Per day		

1. Service Tax – 10.30% will be added to above mention rates.
2. Please make the payments directly to service provider at the ITS – 2010 venue. Bill will be provided to you on the spot.
3. Kindly send this form duly filled to Shree Electronics (Provider for AV Equipments)
 Mr. Shrikant Patwardhan at shree_electronics@yahoo.co.in and mark a cc to IAAPI
 Secretariat at padma@iaapi.org
Mr. Amod – +91 -9702647489 (for international exhibitors)
Mr. Ashok Gavhane: +91 - 9324535154

DEADLINE
25th FEBRUARY 2010

EXHIBITOR'S COPY
FORM NO 3

INTERIOR DECORATOR UNDERTAKING

THIS FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR USING INTERIOR DECORATOR OTHER THAN THE OFFICIALLY APPOINTED. PLEASE ENDORSE “NOT APPLICABLE” ON THIS FORM IF YOU ARE USING THE ORGANIZERS DECORATORS.

If you are using an Interior Decorator for stand construction other than the Official Stand Contractor, Please fill in the following details:

CONTRACTOR: _____
CONTACT PERSON: _____
ADDRESS: _____
TELEPHONE: _____ FAX: _____
EMAIL _____

UNDERTAKING:

We hereby undertake and declare that:

- i. We will work as per the design approved by the Organizers.
- ii. We shall strictly abide by the rules and regulations as required and laid out by the Organizers.
- iii. We will ensure that existing structures such as floors, walls, ceiling, columns / pillars, as well as electrical installation / wiring and other fittings in the halls, are not damaged or tampered with. However, if such damages are determined by the organizers, their decision in this matter shall be final and binding upon us.
- iv. Stand designs without the organizer's approval may not be permitted.
- v. Maximum stand height permitted is 2.5 m inclusive of the platform or plywood flooring constructed for your stand. However a Logo can extend upto 3.5 mtrs. On Ground Floor subject to the organizers approval.

Send this form to:
Indian Association of Amusement Parks & Industries-IAAPI
Flat No.7, 2nd Floor, Radha Bldg.,
Telli Gully, Andheri(E),
Mumbai - 400 069
Tel: 91 22 6523 1643
Fax: 91 22 26827831
Email: iaapindia@mtnl.net.in/
info@iaapi.org
Website: www.iaapi.org
Contact: Nidhi Dave (Ms.)

(PLEASE TYPE IN BLOCK LETTERS OR ATTACH BUSINESS NAME CARD)

Stand No: _____
Company Name: _____
Authorized Person: _____
Title: _____
Address: _____

Tel: _____ Fax: _____
Signature: _____

**INDIAN ASSOCIATION OF AMUSEMENT PARKS AND INDUSTRIES
IAAPI AMUSEMENT EXPO 2010
BOMBAY EXHIBITION CENTRE, MUMBAI
18 – 20 MARCH 2010**

DEADLINE
10th March 2010

**EXHIBITOR'S COPY
FORM NO 4
TEMPORARY PERSONNEL**

THIS FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR.
IF THIS SERVICE IS NOT REQUIRED, PLEASE ENDORSE “NOT APPLICABLE” AND
RETURN THIS FORM TO THE ADDRESS BELOW.

Temporary exhibition personnel are available for the exhibitors if required. Please complete and return this Form within the deadline date shown above:

Description	@per day 10.00 hrs – 18.00 hrs	No. of personnel required daily	Date From	Date To	Total Cost Rs.
Stand Hostess Uniform	Rs.1750/-				
		Grand Total			Rs.

IMPORTANT:

1. Temporary staff should be trusted with handling of cash and other valuables at one's own risk only.
2. Exhibitors will be wholly responsible for the security of the temporary staff during the working hours.
3. Show management will not be responsible for loss or damage caused by such temporary personnel.
4. Dress code for the temporary staff would be as intimated by the exhibitor.

<p>Send this form to: Indian Association of Amusement Parks & Industries-IAAPI Flat No.7, 2nd Floor, Radha Bldg., Telli Gully, Andheri(E), Mumbai - 400 069 Tel: 91 22 65231643 Fax: 91 22 26827831 Email: iaapindia@mtnl.net.in/ info@iaapi.org Website: www.iaapi.org Contact: Nidhi Dave (Ms.)</p>

(PLEASE TYPE IN BLOCK LETTERS OR ATTACH
BUSINESS NAME CARD)

Booth No: _____

Company Name: _____

Authorized Person: _____

Title: _____

Address: _____

Tel: _____ Fax: _____

Signature: _____ Date: _____

**INDIAN ASSOCIATION OF AMUSEMENT PARKS AND INDUSTRIES
IAAPI AMUSEMENT EXPO 2010
BOMBAY EXHIBITION CENTRE, MUMBAI
18 – 20 MARCH 2010**

DEADLINE 15th FEBRUARY 2010

**EXHIBITOR'S COPY
FORM NO 5**

EXHIBITION DIRECTORY LISTING

THIS FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR.

All participating companies are entitled to a free listing of their products in the Exhibition Directory. To ensure correct and full information for your listing, please complete and return the same. **Any information received after the deadline is NOT GUARANTEED of inclusion in the IAAPI Amusement Expo Exhibition Directory.**

1. EXHIBITORS DETAILS (Please type)

Company Name: _____ Booth No: _____
(Name as it should appear in the Directory)

Address: _____

City & Code: _____ Country: _____

Telephone (code): _____ Fax (code): _____

E-Mail: _____ Website: _____

**2. BRIEF DESCRIPTION OF THE COMPANY'S PRODUCTS & SERVICES
(Please type or send details separately by email)**

Send this form to: Indian Association of Amusement Parks & Industries-IAAPI Flat No.7, 2nd Floor, Radha Bldg., Telli Gully, Andheri(E), Mumbai - 400 069 Tel: 91 22 6523 1643 Fax: 91 22 26827831 Email: iaapindia@mtnl.net.in/ info@iaapi.org Website: www.iaapi.org Contact: Nidhi Dave (Ms.)

(PLEASE TYPE IN BLOCK LETTERS OR ATTACH
BUSINESS NAME CARD)

Booth No: _____

Company Name: _____

Authorized Person: _____

Title: _____

Address: _____

Tel: _____ Fax: _____

Signature: _____

Hotel & Accomodation

Kindly tick against your preference & fill in the details on next page

Type of Room	Tariff Per room Per Night		Distance (in Kms)		No. of Rooms	No. of Days
	INR	USD	From International Airport	From the venue		
<u>WESTIN – 5 Star Deluxe</u>						
Single – Deluxe room	9000	205	10	0.5		
Double – Deluxe room	9900	225				
<u>Hyatt Regency – 5 Star Deluxe</u>						
Single – Guest room	8700	195	1	5		
Double – Guest room	9600	215				
<u>Leela Kempinski – 5 Star Deluxe</u>						
Single – City View	8700	195	1	5		
Double – City View	8700	195				
<u>Le Royal Meridien –5 Star Deluxe</u>						
Single – Classic	8600	190	1	5		
Double – Classic	8600	190				
<u>Hotel The Lalit –5 Star Deluxe</u>						
Single – Deluxe	8200	185	1	5		
Double – Deluxe	8200	185				
<u>Grand Sarover Premier – 5 Star*</u>						
Single – Standard	6100	135	7	2		
Double – Standard	6700	150				
<u>Ramada Powai– 5 Star</u>						
Single – Standard	5300	120	10	6		
Double – Standard	5900	145				
<u>Hotel Mirador – 4 Star</u>						
Single – Mirable	6400	145	2	5		
Double – Mirable	6400	145				
<u>Kohinoor Continental – 4 Star</u>						
Single – Standard	5800	130	2	5		
Double – Standard	6400	145				
<u>Silver Inn – 3 Star</u>						
Single – Silver	3800	85	5	7		
Double – Silver	4500	100				
<u>The Residence Hotel & Convention Center – 3 Star Delux</u>						
Single – Standard	4200	95	10	6		
Double – Standard	4500	100				

Type of Room	Tariff Per room Per Night		Distance (in Kms)		No. of Rooms	No. of Days
	INR	USD	From International Airport	From the venue		
<u>Suba Galaxy – 3 Star</u>						
Single – Silver	3700	80	5	6		
Double – Silver	4200	95				
<u>Hotel Arma Residency – Budget</u>						
Single – Deluxe	1900	NA	2	6		
Double – Deluxe	2300	NA				
<u>Hotel Arma Galaxy – Budget</u>						
Single – Deluxe	1700	NA	3	6		
Double – Deluxe	2200	NA				
<u>Ashok Deluxe – Appartment*</u>						
01 STUDIO	4000	90	5	8		
02 BHK	5000	110				

Booking details:

Sr. No.	Name of the person	Hotel	Check in date	Check out date
1.				
2.				
3.				
4.				
5.				

Remarks:

1. Rates are per room per night inclusive of breakfast, return airport transfers & hotel taxes.
2. *Rates are per room per night inclusive of breakfast & hotel taxes only.
3. All reservations are on first come first serve basis.
4. The above mentioned rates are **inclusive** of Luxury Tax of 10% & Government Services Tax of 1.22%.
5. USD rates will be applicable for foreign nationals & NRI.
6. Conversion rate of 1 USD is INR 46 or the rate of the day whichever is higher.
7. 3% transaction charges will levied if paying through credit card.
8. Any bank charges levied for remittance of fund will be to guest account.

Arrival Date: _____ Departure Date: _____

Total: _____ Nights

Note: To secure accommodation during the show, Registration amount of one night & balance to be paid before 30 days of arrival.

Mode of Payment:

1. Cheque / DD for USD / Rs. _____ in favour of **Orbitz Corporate & Leisure Travels (I) Pvt. Ltd.** Dated. _____ Chq No. _____

2. **Swift Transfer: USD Remittance - DETAILS FOR TRANSFER OF FUND,**

CORRESPONDENT BANK = DEUTSCHE BANK TRUST COMPANY,
AMERICAS, 60, WALL STREET, NEW YORK, NY 10005
SWIFT CODE = BKTRUS33
FED WIRE ROUTING = 021001033
DEUTSCHE BANK'S
ACCOUNT NO. = 04-411-536
NAME OF BENEFICIARY = ORBITZ CORPORATE & LEISURE TRAVELS (I) PVT LTD
BANK OF BENEFICIARY = DEUTSCHE BANK AG, MUMBAI BRANCH, INDIA
BENEFICIARY 'S BANK
A/C NO = 055-7991-05-1
SWIFT CODE = DEUTINBBXXX

3. **Credit Card:** VISA MASTER AMERICAN EXPRESS

Card No. _____ Expiry Date: _____ Rs. _____
USD _____

Please fax the front & reverse of the credit card along with the form.

CONTACT DETAILS:

AMAN MAHAJAN
Sr. Business Manager
Board line: +91 (22) 3950 4400
Direct: +91 (22) 3950 4592
Mobile: +91 93220 37954
Email: aman@orbit-elite.com

MUMBAI

MAYUR SUD
Assistant Manager – MICE India
Board line: +91 (22) 39504592 / 93 / 95 /96
Direct: +91 (22) 39504593
Mobile: +91 93222 08526
Email: del.mice@orbit-elite.com

Form No 7 (A)

(Suggested)

SIDDHARTHA LOGISTICS CO. PVT. LTD

Form for International Exhibitors to avail Freight Forwarding Services

We wish to ship our freight/exhibits for IAAPI Trade Show 2010 to be held from 18th to 20th March 2010 at Hall 6, Bombay Exhibition Centre, NESCO Compound, Goregaon East, Mumbai, India. We would appreciate it, if your office /associates could get in touch with us in our country at the earliest for shipping of our goods.

Our Contact Details are:-

Contact Person:

Tel:

Fax:

Email id:

Thanking you,

Please fax your forms directly to:-

Mr. Sudhir Dhavan

Siddhartha Logistics Co. Pvt. Ltd.

Fax: 91-22-28216407/28361753

Mob: +91 - 9821028175

Email: sudhir@siddharthalogistics.com

Address:

1 & 2, Sushil, 30 Tarun Bharat Society,

Chakala, Andheri (E),

Mumbai - 400 099

Tel: +91-22-28352309/10

Form No 7 (B)

SIDDHARTHA LOGISTICS CO.PVT. LTD

Form for Material Handling of Exhibits and Freight for Domestic Exhibitors

As the official freight forwarder, Siddhartha Logistics Co.(P) Ltd, would provide services for handling of exhibits and freights during the show.

Services Required:

Please (✓) against the services you wish to avail-

- Packaging
- Unpacking
- Re-packaging
- Handling
- Loading
- Unloading
- Removal and Storage of Empty cases

Equipment for hire:

- Forklift
- Crane
- Labour

Please provide specifications of your goods by filling in the table below:

S No.	No. of Cases/Pieces	Gross Weight	Dimensions (in cms.)	Value

- 1. I/We agree to pay the charges as per rates and tariff given to me/us.**
- 2. Total Charges will be paid before executing the job**
- 3. Handling Agency M/s Sidhdartha Logistics will not be responsible for any loss or damage of our property and injury to any person while handling our goods while offloading, placement and loading etc.**
- 4. We strongly recommend you to insure your cargo/goods from your premises to the show site and back**
- 5. I/We confirm that all our exhibits are covered under full comprehensive insurance.**

Name & Signature

For.....

ON-SITE HANDLING TARIFF FOR INDIAN EXHIBITS
2009-2010

Annexure 1

1) Applicable for packages weighing upto 3 tonnes only:

Charges for offloading from vehicle, shifting to booth and unpacking at one go.

01. Offloading and Shifting to booth: Rs.300/- per 500 kgs/ CBM

* (One Lift Only) Minimum Rs.300/-

02. Unpacking & Positioning of: Rs.300/- per 500 kgs.

Goods/machines at booth Minimum Rs.300/- per package

03. Removal of Empty cases for storage & Rs.200/- per CBM

return of empty cases after exhibition Minimum Rs.200/-

04. Shifting from booth & loading on to vehicle Same as above (1)

05. Repacking: Same as above (2)

II) Hire of equipment for assembly and erection:

01. Hydraulic Pallets 2 Tons Rs. 225/- per hr. min Rs. 225/-

02. Fork Light 3 Tons Rs. 375/- per hr. min Rs.375/-

5 Tons Rs. 725/- per hr. min Rs.725/-

03. Crane 10 Tons Rs. 825/- per hr. min Rs.825/-

15 Tons Rs.925/- per hr. min Rs.925/-

04. Labour Rs. 30/- per hr. min Rs.30/-

* Including labour + equipment

All Above Charges will be charged with Service tax @ 10.3%

Route MAP to BOMBAY EXHIBITION CENTRE GOREGAON EAST, MUMBAI, INDIA

www.nesco.in



