

## HOTEL ACCOMMODATION BOOKING FORM

To make your reservation, Please complete the booking request information below:

PERSONAL PARTICULARS			
First Name :			
Last Name :			
City			
Postal Code			
Phone		Fax	
Mobile		E-mail	
Accompanying Persons			
HOTEL RESERVATION			
Name of Hotel			
Single Room		Double Room	
Check-in date		Check-out date	
ARRIVAL / DEPARTURE DETAILS			
Date of Arrival		Date of Departure	
Flight Number		Flight Number	
Arrival Time		Departure Time	
Arrival From		Departure To	

**Please send your booking to Official Travel Partner:**



**Aihika Rooms and Spaces Pvt. Ltd**

Contact Person: Mr. Rohit Behra    Mobile: +91 – 98209 04132

185/2<sup>nd</sup> Floor, Sunrays Shopping Center, Charkop,

Next to Apna Bazar, Kandivali (West), Mumbai – 400067, India

Tel: + 91 - 22 – 2869 2592 Fax: + 91 - 22 – 2860 8099

Email: [rohit@aihika.in](mailto:rohit@aihika.in)

# PLEASE KEEP A COPY FOR YOUR RECORDS

## **HOTEL ACCOMMODATION TARIFF**

HOTEL	ROOM TYPE		DISTANCE FROM		LOCATION
	SINGLE	DOUBLE	VENUE	AIRPORT	
<b>5-STAR</b>					
Hotel Taj Santacruz	10000	11000	4 Km	0 km	Dom Airport
The Fern	7500	8500	0.5 Km	6 km	Goregaon
Hotel Westin Mumbai	9500	10500	1.5 km	7 km	Goregaon
Grand Sarovar Premiere	7000	8500	2.1 Km	8 Km	Goregaon
The Lalit	7000	8500	5.3 Km	1.5 Km	Intl. Airport, Andheri
Orchid Mumbai	6500	7500	5.3 Km	1.5 Km	Dom Airport
<b>4-STAR</b>					
Hotel T-24	5500	6500	5.1 km	2 km	Andheri
Sarovar Residency	5800	6700	2.5 Km	7.5 Km	Goregaon
Vits	5000	6000	5 Km	3 Km	Andheri
IBIS	4800	5500	6 Km	2 Km	Intl. Airport, Andheri
Holiday inn	6500	7500	7.1 km	2 km	Andheri
<b>3-STAR</b>					
Grand Hometel	4500	5000	3 Km	8 Km	Goregaon
Oriental Aster	4500	5000	4 Km	4 Km	Andheri
Aureole Hotel	4000	4750	4 Km	3 Km	Andheri
Hotel Solitaire	3700	4500	4.5 Km	2.5 Km	Andheri
Hotel Ginger	4000	5000	4.5 Km	3.5 Km	MIDC, Andheri
<b>2-STAR</b>					
Hotel J. K Regency	2500	2500	2 Km	4 Km	Andheri
Highway Residency	2500	3000	4.5 Km	3 Km	Andheri
Bamboo Residecy	2200	2700	4 Km	3.5 Km	Andheri
<b>If any Alternate hotels options required please contact the Official Travel Partner</b>					

### **Inclusions**

1. Accommodation in Standard Room
2. Buffet Breakfast
3. Venue transfer will be arranged on special case for more than 10 rooms per day

**Please note the above mentioned rates are Exclusive of taxes,**

## TRANSPORT TARIFF

Sr. No.	Nature of Duty	A/c. Medium	A/c. Large	A/c. Luxury	A/c. Micro Van	A/c. Tempo Traveller	A/c. Large Coach	A/c. Volvo Coach
1.	Airport transfers ( one way )	1400	1600	2800	2000	3500	5500	7000
2.	Local Use 4 hrs / 40 Kms	1200	1400	2800	2000	3300	7000	9000
3.	Local Use 8 hrs / 80 Kms	1900	2000	4200	2500	4700	9000	15000
4.	Extra hrs Over 8 hrs	95	125	225	145	395	900	1800
5.	Extra Kms Over 80 Kms	19	26	49	29	39	470	800

### DESCRIPTION OF CARS

A/c. Medium	:	Logan / Indigo or similar
A/c. Large	:	Toyota Corolla / Swift D'zire or similar
A/c. Luxury	:	Honda Accord / Toyota Camry or similar
A/c. Micro Van	:	Innova / Xylo or similar
A/c. Tempo Traveller	:	Tempo Traveller ( 9 seater / 11 seater )
A/c. Large Coach	:	Large Coach ( 35 seater )

### TERMS & CONDITIONS

1. Time and Mileage will be calculated from Garage to Garage
2. Toll & Parking will be at actuals
3. Tariff applicable within Mumbai Municipal Limits
4. Once the vehicle has moved out from the garage and then cancelled, cancellation charges ( based on the nature of duty ) will be charged.

Govt. Service Tax will be charged extra on the total billing amount

## **TERMS & CONDITIONS**

The above room rate are inclusive of the following :-

- Accommodation
- Daily buffet breakfast at a designated venue.
- Airport transfers ( EXCEPT HOTELS WHICH ARE MARKED WITH AN \*\*\* AIRPORT TRANSFERS IS NOT INCLUDED )

In Mumbai, the check-in time is 1400 hrs & check-out time at the hotel is 1200 noon. However, should there be an early check-in or a late check-out and you would like us to allocate the rooms upon arrival of the delegates, we will provide the accommodation, subject to availability, based on the following terms & conditions :

- Early arrivals between 1100 hrs to 1400 hrs or late departures between 1200 hrs to 1400 hrs will be charged additionally @ 50% of the above mentioned rates plus taxes
- Early arrivals before 1100 hrs or late departures after 1400 hrs will be charged additionally @ 100% of the above mentioned rates plus taxes
- Service tax @ 3.09% will be applicable on the entire billing amount.
- **Taxes Applicable are subject to change without prior notice & will be levied as per Government regulations.**

## **BOOKING PROCEDURE**

- To confirm your booking, please send us the full payment in advance as we have to pay upfront to the hotels in advance while confirming the rooms.
- Hotel reservations are on “**first come first serve**” basis.

## **CANCELLATION POLICY**

30 days before arrival	Nil cancellation charges
Between 29 to 20 days	One night room charges
Between 19 to 15 days ( before check-in )	50% of the total billing amount
14 days before check-in	No refund
Early check-in or check-out will be billed on actually booked or actual nights consumed whichever is higher	

- All cancellations / amendments have to be made in writing either by fax or mail
- Refunds, if any will be processed within 20 working days after the end of the conference

## **MODE OF PAYMENT**

**DEMAND DRAFT:** If payment is made by Bank Demand Draft, kindly ensure that the same is made in favor of “**Aihika Rooms And Spaces Private Limited**” payable at Mumbai and marked “ Account Payee only ” to prevent any fraudulent encashment of cheque / drafts

### **WIRE TRANSFER**

Account Name	<b>AIHIKA ROOMS AND SPACES PRIVATE LIMITED</b>
Bank Name	<b>Axis Bank</b>
Account No.	<b>917020075059502</b>
Branch	<b>Shop:8-12, Raj Arcade, Mahavir NG, Kandivali -W, Mumbai, Maharashtra 400067</b>
IFSC Code	<b>UTIB0000201</b>